



## Changes Regarding Directors

(Sections 106 and 113(1) of the CBCA)

Subsection 113(1) of the *Canada Business Corporations Act* (CBCA) requires a corporation to send Form 6 to Corporations Canada within 15 days of any change involving a director of the corporation.

If the space available at items [3], [4], [5] and [6] is insufficient, please attach information, on a separate piece of paper, to the form.

## INSTRUCTIONS

[5] At least 25 per cent of the directors of a corporation must be Canadian residents. If a corporation has less than four directors, at least one director must be a Canadian resident (subsection 105(3) of the CBCA).

However, the board of directors of corporations operating in uranium mining, book publishing and distribution, book sale or film and video distribution must be comprised of a majority of Canadian residents (subsection 105(3.1) of the CBCA).

If the number of directors is not the same as the number fixed in, or is not within the maximum and minimum number set out in, the corporation's articles, you must also file Articles of Amendment (Form 4) to effect a change. There is a filing fee of \$200 for Articles of Amendment (paragraph 173(1)(m) and subsection 177(1) of the CBCA).

## [7] Declaration

This form may be signed by any individual who has the relevant knowledge of the corporation and who is authorized by the directors (subsection 262.1(2) of the CBCA).

For example:

- a **director** of the corporation;
- an **authorized officer** of the corporation; or
- an **authorized agent**.

## General

A director named in the notice filed by the corporation is presumed for the purposes of the CBCA to be a director of the corporation.

The information you provide in this document is collected under the authority of the CBCA and will be stored in personal information bank number IC/PPU-049. Personal information that you provide is protected under the provisions of the *Privacy Act*. However, public disclosure pursuant to section 266 of the CBCA is permitted under the *Privacy Act*.

If you require more information, please visit the Forms, Policies, Fees and Legislation section of our Web site at <http://corporationscanada.ic.gc.ca> or contact us at (613) 941-9042 or toll-free at 1 866 333-5556.

File documents online:

**Corporations Canada Online Filing Centre:**

**<http://corporationscanada.ic.gc.ca>**

Or send documents by mail:

**Director, Corporations Canada  
Jean Edmonds Tower South  
9th Floor  
365 Laurier Ave. West  
Ottawa ON K1A 0C8**

By Facsimile:

**(613) 941-0999**

## 1 Corporation name

|  |
|--|
|  |
|--|

## 2 Corporation number (as it appears on the certificate)

|  |
|--|
|  |
|--|

## 3 The following person(s) is (are) newly appointed director(s)

| FIRST NAME | LAST NAME | EFFECTIVE DATE |   |   |
|------------|-----------|----------------|---|---|
|            |           | Y              | M | D |
|            |           |                |   |   |
|            |           |                |   |   |
|            |           |                |   |   |

## 4 The following person(s) ceased to be director(s)

| FIRST NAME | LAST NAME | EFFECTIVE DATE |   |   |
|------------|-----------|----------------|---|---|
|            |           | Y              | M | D |
|            |           |                |   |   |
|            |           |                |   |   |
|            |           |                |   |   |

## 5 Members of the board of directors (list all board members including newly appointed director(s))

| FIRST NAME | LAST NAME | RESIDENTIAL ADDRESS (must be a street address) | CANADIAN RESIDENT (Yes/No) |
|------------|-----------|--|----------------------------|
|            |           |  |                            |
|            |           |  |                            |
|            |           |  |                            |
|            |           |  |                            |
|            |           |  |                            |

## 6 Change of address of a director

| FIRST NAME | LAST NAME | RESIDENTIAL ADDRESS |
|------------|-----------|---------------------|
|            |           |                     |
|            |           |                     |

## 7 Declaration

I hereby certify that I have the relevant knowledge of the corporation, and that I am authorized to sign and submit this form.

|            |  |                  |
|------------|--|------------------|
| SIGNATURE  |  | ( )              |
| PRINT NAME |  |                  |
|            |  | TELEPHONE NUMBER |

**Note:** Misrepresentation constitutes an offence and, on summary conviction, a person is liable to a fine not exceeding \$5000 or to imprisonment for a term not exceeding six months or both (subsection 250(1) of the CBCA).